

Reminders!

- Doors open at 7:00AM. Breakfast is 7:30 to 7:45 AM. No special treats from home.
- Please arrive by 9:30 so your child is here for group time to be included in the concepts for the week. It is also hard to join a group already started. Deliveries, tours, visits are also scheduled at 9:30 AM.
- We Close at 5:30 PM. Please arrive before 5:30 PM to allow you and your child time to gather belongings, use the restroom and be out the door at 5:30 PM.
- If your program ends at 11:30/12:30 or 12:45/2:00 please pick up as close to that time as possible,
- Overtime: If you stay past your regular Only/Plus Schedule will be billed.
- Label all clothing and shoes
- HOLD HANDS in the parking lot. ONLY PARENTS open doors and gates PLEASE.
- Parents drop off with teachers. Children must always be in visual and auditory range.
- Please do not walk through an active classrooms when dropping off or picking up
- Starting September 8th the play yards will only be open during the school day. Due to noise and insurance liability the play yards are closed from 5:30 PM until 7:00 AM the next day.
- I hope families will be up at [Cottage Lake Park!](#)



The Shyne School Family Newsletter



September & October 2025

Director's Desk

Welcome back to School! Our first goal each and every year is to build a positive relationship with students and families. **Please help us by leaving your cell phones off or in the car.**

Please help us by letting us know if we are meeting you **and your child's needs.** If you have concerns let us know so we can keep on eye on the problem or give you an understanding of the bigger picture about what is happening at school. We love to help as a resource as well!

We work hard to help the children feel comfortable and transition to their classes. Please talk with your teacher about any concerns. It is important to develop a drop off routine and keep it

short, it is harder if you stay longer.

Once the children are comfortable at school we will start practicing **fire and earthquake drills.** Please help keep them safe by always logging them in and out on the time clock app or correction sheet. If it gives you a message "*procedure not completed, see the director*" then PLEASE sign in or out on the correction sheet so I can correct your attendance log. **We need to be able to read your name.** You do not need to see me. You can also use the ProCare App and log in and out on your own device.

If you know of a day off or schedule change in advance please note it in the **Communication Notebook.** It is the calendar is in the lobby by the payment box. Parents can note any schedule changes, important information, pick up change information that is

non-confidential. I also note when special events. All staff sub coverage is listed on the full calendar pages.

Please call the school for all time sensitive information such as If your child will be out for the day. **If you list it in the communication Notebook you do not need to call or message the school.** If they are out sick please let us know what their symptoms are, and how high their fever is, when you call. We are required to track illness for the health department. Students must be symptom free, medication free, for 24 hours before returning to school. Covid symptoms please test! Please call by 10 AM to let us know the change in schedule. This effects lunch and special dietary needs, curriculum and staffing. **E-mail and ProCare messages are not always checked until after 10.**

Annual Fall Festival

We are working on plans to host a fun Fall Festival for the whole family!

We would like to invite all the families to a Fall Festival filled with games, arts and crafts and fun treats!

We are excited to host this family event on a Thursday. We are trying to arrange the event on October 16th

at 6:00 to 7:00 PM in the cafeteria at Cottage Lake Elementary, just about 3 minutes North on Avondale.

Families are welcome to wear costumes, but they are not required.

In the past we had slap bracelets, treat bags to take home, crafts, face painting, bean bag toss, optical course, tattoo's...



PARKING LOT ETIQUETTE

Please wait at the top of the hill for a spot. Please do not pass the car waiting, unless waved around. If you are a large vehicle and can not park in a spot open please wave the next vehicle around you. **Only pass** if you are waved around. **NO DOUBLE PARKING.** Please bring your patience the start of school can be a new time for many parents. **BE KIND!!**





www.cehn.org/ehcc/resources

We recycle and keep garbage covered to avoid attracting pests.

Our disposable spoons, forks, plates, bowls, cups are all compostable.



It takes a long time to become young.

Pablo Picasso

Daily 10 hour Limit!!

Please keep in mind 10 hours is the limit on the number of hours a day a student can attend The Shyne School. Keep in mind that a 10 hour day is a VERY LONG day for your child! If you go over 10 hours I will call to see if we can brainstorm to find a way to reduce the length of their school day.

Help us Go Green—No Idling

This Newsletter is coming to you digitally as well as our monthly statements to save paper.

We do not allow cars or other vehicles to idle in our designated parking areas. Children outside need clean air to breathe!

We do not use scented or unscented candles or man-made air fresheners. (*Occasionally we use candles for activities—birthdays, jack O' lanterns.*) Please do not wear perfume or cologne into the school. Apply after drop off.

We avoid conditions that lead to

excess moisture and we maintain adequate ventilation. Our furnace in main has a heap filter and we have air filters in the Waddler and Pre-K classroom.

We do not permit smoking/vaping anywhere on the premises or in sight of children.

We use unscented, biodegradable, non-toxic cleaning projects (*Vinegar and water, Simple Green...*).

We use the least-Toxic disinfecting and sanitizing products when they are required, they are only used for their intended purpose and in strict

accordance with all label instructions.

We use chlorine bleach only when and where it is required or recommended by state and local authorities. We use it prudently and never use more than necessary.

We do not use aerosol sprays in the presence of children.

We do not use house paint when children are present.

We have non-chlorinated well water for drinking, tested monthly.

We use Mercury free, digital thermometers. We use only non-toxic art supplies.

Birthdays

We leave it up to each family to talk with your child and decide what favorite food they would like to bring for their celebration. We have enjoyed watermelon, pudding, cookies, ice cream cups/bars, donuts, yogurt and berries and cup cakes.

Please talk to your teacher and make arrangements to bring in a treat in advance.

We will supply a crown for the birthday person and candles.

Parents are welcome to attend if they wish. If you have a special song or ritual from

your family or culture, we would love you to share that with us if you would like to, otherwise we will have fun singing "Happy Birthday".

If your child has an allergy or diet restrictions you are welcome to bring in an alternate treat to keep in the freezer for us to substitute. **Please remember we are nut free school.**

Parent Communication

Parent communication is very important to us. If you would like to meet please set up a time in advance for an in person, zoom or phone conference so we can talk without little ones listening in.

I get so many wonderful e-mails about raising and educating children. Instead of e-mailing the information out I **post them to our**

Facebook page. Occasionally I am asked by the Department of Early Learning to forward information directly to parents.

Our teachers send weekly with lesson plans, menu and parenting information and reminders of coming events, dates and times. If you have not gotten information this week from your teachers

please let them know.

You can message teachers on the app. Email director.

If you have question or concerns about the program, teachers, schedules or tuition please contact me at 425-882-1981 or e-mail me director@shyneschool.com



Individual School Photo's

Individual Photo's:

Picture Day is coming up on **Wednesday, October 15th** at 10:00 for Dewdrops and 10:30 for Stargazers. On **Thursday, October 16th** at 10:00 for Rainbow and 10:30 for Sunshiners.

If your child does not regularly

attend on the day your class is scheduled their photo will be taken on the day you attend that the photographer is here or you are welcome to come for the photo. **Please communicate your plans with your teachers.**

Our photographer is [Kathleen Williams](#) and you can view her work.

Parents will then be able to view the photo's and order online. A link will be sent when photo's are ready.

Spring we will offer individual photo's again as well as do Class Photo days April 21st and 24th.



Curriculum Night

Each teacher plans the individual lesson plans for their class based on their observations of the children. Teachers will use WA Developmental Learning Guidelines on the ProCare App to track and assess children's progress and learning.

Join us at Curriculum Night and learn about the goals and objectives for this year and opportunities to volunteer and help in your child's class.

Meet other parents and see what your child has been doing and what is to come. **You can set up a conference with your teacher for an individual chat.** Curriculum Night is for all parents not individual discussions.

Curriculum Night is for parents only from 6:00 to 7:00 PM. We ask for at least one parent for each child to attend.

Sept 25 Stargazers

Oct 2 Dewdrops

Oct 7 Sunshiners

Oct 9 Rainbow

Teachers look forward to meeting with parents to explain curriculum, answer questions and give you a look at the classroom. Every year is different due to age and development and teacher.

You can double park for this event only! If you do, be prepared to leave 1st. You can park a block over on 135th.



Procare

How do I get the app? Parent Engagement App

Go to your app store on your mobile device and download and log into the app. Select The Shyne School. If you have used the app before at another school, you will need to change your password when you select the new school. The Shyne School will then send you an invite link that will take you into the app. **Message teachers, get photo's and clock in and out!**

Please add information about your child in the app if it is missing for teachers. In the app you can set notification settings.



Enrichment Class

For 3-5 year old non-napping students

Amazing Athletes on Mon or Thurs—Once a week from 12:30 to 1:00. Parents sign up directly with Amazing Athletes and need to give a two week schedule notice change. amazingathletes.com/eastside

Move Over Mozart will resume classes for enrolled students September 9th. New students can try out the class, before registering for the class. If you have questions you can contact Pamela J. Cornell, Director; Move-OverMozart.NET; (206) 227-1611

MyProcare.com Parent Portal

Parents can log into **MyProcare.com** by using the e-mail we send statements to. After logging in you set up a password. Once you have set up your password you can sign into your account and **update information** for contacts, your information and immunizations. You can view **your full tuition ledger and print receipts** as you need them. **PLEASE** list your cell carrier so you can receive emergency messages. **UPDATE This information please!!!** This is separate from the Procare Parent Engagement App. Tax ID#91-1354888

Staffing for 2025-26

Dewdrops 7:00-3:00 Lead: Ms. Courtney, 8:45 to 4:45 Lead Assistant: Ms. Ellen, 3:00 to 5:30 Afternoon Aide: Ms. Nava

Rainbow 7:00-3:00 Lead: Ms. Colleen, 9:00 5:00 Lead Assistant: Ms. Anna & 2:50 to 5:30 Aide Ms. Michele

Stargazers 8:00 to 3:40 Lead: Ms. Krystal, 9:00 to 5:00 Lead Assistant: Ms. Monica, 3:30 to 5:30 Aide Mr. Jahan.

Sunshiners 8:00 to 3:00 Lead: Ms. Katy & 9:00 to 5:00 Lead Assistant: Ms. Jo ; 2:30 to 4:30 Aide Ms. Danielle

Chef Patrick makes all our yummy food, 10:00 to 3:00

Subs : Mr. Jahan, Ms. Tina, Ms. Angella, Ms. Shika, and Ms. Maddie.

Director: Katrina Brooke 8:30 to 5:00 Monday to Thursday and Friday 8:30 to 11:30,

Owner: Bill (William) Shyne



Did you know?

Water: The Shyne School is on crisp clean well water that is tested monthly. **Waste Management:** We are on a septic system. **Organic Produce:** We get our weekly organic produce from Klesick Farms/Costco and you can too! You can pick up a weekly box in the lobby on Thursdays, just go to www.klesickfarms.com 360-652-4663 and order by the Sunday before. **Green Zone:** We protect the students from toxins in their air and environment, Keep our air clean and **turn off your car!**

Teachers will send home a copy of the initial **Developmental Milestones check list** by the end of November (first 90 days of school). **Parent conferences** are available upon your request and from November to January. You can view the check list on line by age at <http://www.cdc.gov/ncbddd/actearly/milestones/index.html> More information to come at Curriculum Night!!



Holidays—Rosh Hashanah, Halloween...

So many holidays, so little time! We love to keep our program **culturally relevant** for the children attending and invite parents to join us and share their holidays, traditions and customs! (Parents have an open door policy!)

Each holiday we look at a **developmentally appropriate focus**. For example Halloween and later in the year Purim, is all about how we can change: we grow, paint our face, wear a hat or mask, and change our clothes and wear costumes! We will ask families to bring costumes from home. (Teachers will send out guidelines—we have a **no violence/weapons policy**). Our no violence policy follows the local WA School Districts policies.

Looking at the developmental aspect of any holiday we leave out the violent, scary and religious aspects. We want to welcome all families to share holidays, food, traditional dress, and routines. We are not a religious based program but know that many Holidays are “Holy” Day based. We work on acceptance of how we are all the same and all a little different at the same time. For example: we all have eye’s but they are all different sizes, shapes and colors.

We focus on all areas of development when we plan our curriculum. We work hard to create an environment that children can explore and experience. We want them to see themselves reflected in their classroom.

In fall I love seeing the children carrying around different size pumpkins and gourds in the class. They have a ton of fun pulling the insides out of the pumpkins. I love when classes bake pumpkin pie, one of my favorites! Love fall!!